

Per CDC requirements and for the health and safety of the Commerce Public Library staff and customers, the following policy shall be **ENFORCED**:

1. All persons entering the Library must wear a face covering and maintain social distancing (a minimum six-foot distance). Children under the age of two are exempt from wearing a face covering but must be closely monitored at all times by their caregiver.

In order to ensure and provide an enjoyable and safe experience for all while visiting or using the City of Commerce Public Library premises, the following conduct, behavior and acts are **PROHIBITED**:

2. Illegal behavior including but not limited to: acts of violence, brandishing a weapon, theft, arson, stalking, harassment, loitering, exhibitionism or voyeurism, offensive touching, obscene acts, sexual conduct, gambling, being under the influence of, using, selling or possessing alcohol or illegal drugs.
3. Engaging in disruptive conduct that disturbs others. Such conduct includes, but is not limited to: talking loudly, making noise, using cell phones or other communication devices, using audible devices without headphones or with headphones set at a high volume, invading other's privacy, leering, lurking, cursing, abusive and/or threatening language or gestures.

4. Destroying, damaging, defacing or misusing Library materials, equipment, furniture or premises.
5. Leaving the Library without checking out library materials on his or her own library card. Patrons who trigger the theft detection system may be required to open bags, backpacks, purses or briefcases for inspection.
6. Failing to comply with a reasonable staff request.
7. Neglecting to provide proper supervision of children. Library Staff is not responsible for the supervision of children.
8. Running, skating, rollerblading, skateboarding, scooter riding and throwing things.
9. Entering non-public areas of the Library without staff permission.
10. Pets except service animals specifically trained to aid a person with a disability.
11. Petitioning, soliciting, selling merchandise, distributing handbills or flyers to library patrons.
12. Begging or panhandling.
13. Eating, drinking, chewing gum, spitting, and/or smoking inside the Library building. Smoking is permitted only in designated areas outside the Library building. Sealed and spill-proof containers are permitted.
14. Overcrowding in seating areas that may cause safety hazards or disruptive conduct.
15. Obstructing entrances, exits, aisles and passageways. Scooters must be completely collapsed if brought into the Library.
16. Bringing bicycles inside the Library.
17. Leaving personal belongings unattended. The Library is not responsible for lost, damaged or stolen items in or on Library premises. Unattended personal items may be discarded.
18. Bringing excessive baggage including sleeping bags, bedrolls, luggage and shopping carts.
19. Sleeping in a manner which is unsafe and/or brings forth complaints or causes discomfort to others. With the exception of young children.
20. Entering the library without shirts or shoes.
21. Causing odors, unassociated with health related problems, which bring forth complaints or cause discomfort to others.
22. Engaging in any activity in violation of Federal, State, local or other applicable law, or Library policy.

ENFORCEMENT

Violation of any of the Rules of Conduct may result in exclusion from the Library premises for the remainder of the day. Repeated or severe incidents may result in a more extended loss of privileges. While a violation of these Rules of Conduct may not constitute criminal conduct, criminal charges may be filed, when appropriate, against anyone who disobeys an order. The City may issue suspensions or take any other action which excludes or suspends any Library patron from the Library as a result of their violation of the Rules of Conduct.

Additionally, the City of Commerce Public Library will uphold all state, federal and local laws and ordinances with regard to public behavior. Assistance from the East Los Angeles Sheriff's Department will be requested as needed.

These Rules of Conduct were written in consultation with the Commerce City Attorney.

CITY COUNCIL

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Leonard Mendoza, Councilmember
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Edgar P. Cisneros

DIRECTOR OF LIBRARY SERVICES

Beatriz Sarmiento

City of Commerce Public Library Rules of Conduct



COMMERCE
LIBRARY



**The City of Commerce
welcomes everyone
to use the library
premises.**